

NATIONAL  
ACADEMIES

Sciences  
Engineering  
Medicine

Health and Medicine Division  
Board on Health Sciences Policy

500 Fifth Street, NW  
Washington, DC 20001  
Phone 202-334-2046

July 15, 2022

Ms. Andrea Dehne  
Contracting Officer  
U.S. Environmental Protection Agency  
Cincinnati, Procurement Operations Division  
26 West Martin Luther King Drive, NWD1  
Cincinnati, Ohio 45268

**RE: Progress Report for Contract No. 68HERC19D0011/68HERC21F0115, Committee on Respiratory Protection for the Public and Workers without Respiratory Protection Programs at their Workplaces**

Dear Ms. Dehne:

Enclosed is the monthly progress report for the Academies project referenced above. It covers the period of June 1 – June 30, 2022.

If you have any questions, I can be reached at [adowney@nas.edu](mailto:adowney@nas.edu) or (202) 334-2046.

Sincerely,



Autumn Downey  
Senior Program Officer

Attachments: None

cc: Emily Snyder, Task Order- Contracting Officer Representative  
Jorge Rangel, Contract Level Contracting Officer Representative  
Robert Day, NASEM  
Christie Bell, NASEM  
Clare Stroud, NASEM

500 Fifth Street, NW, Washington, DC 20001  
Phone 202.334.2046 Email [adowney@nas.edu](mailto:adowney@nas.edu)

## **MONTHLY TECHNICAL PROGRESS REPORT**

**June 1 – June 30, 2022**

Committee on Respiratory Protection for the Public and Workers without Respiratory  
Protection Programs at their Workplaces  
Health Sciences Policy Board  
Health and Medicine Division  
National Academies of Sciences, Engineering, and Medicine

### **WORK PROGRESS**

- In consultation with the study sponsors, dissemination webinar dates were confirmed (July 20 and July 28) and HMD staff continued confirming invited speakers and session moderators. Updated draft webinar agendas were provided to EPA for comment on June 9<sup>th</sup>.
- On June 9<sup>th</sup>, HMD project staff provided EPA with first round content drafts of the action guides targeted to public health professionals and health care providers for review and feedback. Second round content drafts were provided on June 17<sup>th</sup>. Following receipt of EPA feedback on the content drafts, HMD project staff continued working with National Academies communications staff to develop formatted versions of the draft action guides.
- On June 27<sup>th</sup>, National Academies staff met with the study sponsors to review and solicit feedback on a conceptual prototype for an interactive infographic on respiratory protection and to discuss the promotion activities for the July webinars.
- National Academies staff began developing products to be used in the promotion of the webinars, including blast email announcements, social media cards, and a marketing toolkit.

### **DIFFICULTIES ENCOUNTERED**

- None

### **ANTICIPATED UPCOMING ACTIVITY SCHEDULE**

- July – August 2022: Continued dissemination activities
- July 20, 2022 (1:30-4:00pm ET): Dissemination Webinar on Respiratory Protection for Workers without Respiratory Protection Programs
- July 28, 2022 (1:00-3:30pm ET): Dissemination Webinar on Respiratory Protection for the Public
- August 10, 2022: Contract end date

### **ACTIONS AWAITING CONTRACTING OFFICER AUTHORIZATION**

- None

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## FINANCIAL INFORMATION

Committee on Respiratory Protection for the Public and Workers without  
Respiratory Protection Programs at their Workplaces  
Contract No. 68HERC19D0011/68HERC21F0115  
Reporting Period June 1 – June 30, 2022

Total Budget: \$268,220.90

Period of Performance: Feb 19, 2021 through August 10, 2022

Balance as of: Jun-2022 108,561.71

Accounts	Budget Estimate	Cost As of Jun-2022	Inception to Date	Balance	% Spend
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OVRHD  
TRAVL  
SUBS  
REPTS  
ODC  
COMM  
MTGS  
EQUIP  
G&A  
LABOR

**Ex. 4 CBI**

Ex. 4 CBI

Total	<u>\$268,220.90</u>	<u>\$ 36,879.10</u>	<u>\$ 159,659.19</u>	<u>\$ 108,561.71</u>	<u>59.53%</u>
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